

# INSURANCE FORM

Our insurance company requires Bilbrey Tours to have a completed form on each traveler for each tour.  
Please sign and return to 3262 South 27th Street, Abilene, TX 79605

Tour Name \_\_\_\_\_ Departure Date \_\_\_\_\_ Return Date \_\_\_\_\_

Travel Protection Insurance is optional and may only be purchased with initial deposit. In the event you are prevented from taking your tour because you, a traveling companion or an immediate family member suffers an injury, sickness or death your tour cost will be refunded by the insurance company, pending claim approval. Insurance cost is non-re-fundable. All cancellations must be reported to Bilbrey Tours, Inc within 72 hours of the problem causing the need to cancel. All claims must be completed by attending physician. Upon request Bilbrey Tours will provide you with complete outline of coverage.

**Please check one of the following:**

I / We have \_\_\_\_\_ Accepted the Travel Protection Insurance

I / We have \_\_\_\_\_ Declined the Travel Protection Insurance

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature of tour member constitutes acceptance of terms and conditions set by Bilbrey Tours, Inc. (see back page)

\_\_\_\_\_  
Last Name, First Name (1st passenger) Date of Birth (required for flights and cruises)

\_\_\_\_\_  
Street, City, State, Zip

\_\_\_\_\_  
Home and Cell Phone Number

\_\_\_\_\_  
Preferred Name for Nametag

\_\_\_\_\_  
Name on Driver's License (Exact)

\_\_\_\_\_  
Name on Passport (Exact)

\_\_\_\_\_  
Name of Emergency Contact

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Last Name, First Name (2nd passenger)

\_\_\_\_\_  
Date of Birth (required for flights and cruises)

\_\_\_\_\_  
Street, City, State, Zip

\_\_\_\_\_  
Home and Cell Phone Number

\_\_\_\_\_  
Preferred Name for Nametag

\_\_\_\_\_  
Name on Driver's License (Exact)

\_\_\_\_\_  
Name on Passport (Exact)

\_\_\_\_\_  
Name of Emergency Contact

\_\_\_\_\_  
Telephone Number

## TERMS AND CONDITIONS

Bilbrey Tours, Inc. has been in business 21 years and is a member of the National Tour Association, Cruise Lines International Association, American Bus Association, Abilene Chamber of Commerce and is a BBB Accredited Business.

Bilbrey Tours owns luxury motorcoaches with pull-down window shades, video monitors, foot rests, cup holders, reclining seats, individual map pockets, large overhead storage and restroom facility.

Photographs of travelers may be used in publications and at travel shows. Anyone declining permission must notify Bilbrey Tours Inc in writing.

### Smoking/Liquor

Smoking and alcoholic beverages are not permitted on the motorcoach. Frequent (about every two and a half hours) rest/meal stops afford the opportunities to smoke outside the coach.

### Physical Disability

In compliance with the Americans With Disabilities Act, Bilbrey Tours, Inc. will make reasonable efforts to accommodate the special needs of tour participants. It is strongly recommended that persons requiring assistance be accompanied by a companion who is capable of and totally responsible for providing the assistance. Neither Bilbrey Tours, Inc. personnel nor its suppliers may physically lift or assist clients onto transportation vehicles or within hotel rooms. Travelers needing special assistance must notify Bilbrey Tours, Inc. at the time of booking to determine what assistance may reasonably be made available by Bilbrey Tours, Inc.

### Tour Price Includes

Transportation from Abilene (other cities noted), hotel accommodations, hotel baggage handling for one piece of luggage, admissions to included attractions, meals as specified, services of a tour escort and gratuity for driver, unless otherwise noted.

**Tour Prices are subject to fuel supplement surcharges by airlines, cruise lines and other vendors.**

### Unused Features

No refund or credit will be given, in whole or in part, for unused air transportation, land transportation, hotel accommodations, or other features you voluntarily do not use.

### Single / Triple Accommodations

Please understand that a "single" reservation means single accommodations at the hotels, and does not guarantee a double seat on the motorcoach. Be advised that "triple" accommodations at the hotels will be two beds only. It does not cover the cost of a roll-away.

### Seating

In an effort to be fair to all travelers, Bilbrey Tours, Inc. will use a seat-rotation system. Your tour escort will remind you when to rotate seats. If you anticipate any difficulty with this system, you must contact Bilbrey Tours, Inc. prior to tour.

### Changes In Accommodations

If a single room must be assigned because your roommate cancels (even if at the last moment or while on the tour), we must out of necessity charge you the supplement or pro rata thereof since the hotels make no allowance. Likewise, if one of three roommates cancels, resulting in double, rather than triple occupancy, your final billing must be based on double occupancy.

### Travel Documents

Your travel documents will be sent approximately two to three weeks prior to departure. Documents include tour itinerary, departure and arrival information, hotel information, clothing suggestions, baggage tags, plus any helpful hints.

### Agency Responsibility

Bilbrey Tours, Inc., Abilene, Texas acts solely as your agent arranging for transportation, lodging, and sightseeing activities, and will not be liable for any delayed departures or arrivals or for any damages, losses or injuries to person or property. Full payment by the tour member constitutes the tour member's acceptance of these terms and conditions.

No liability is assumed in connection with any transportation, restaurants or lodging used for the duration of these tours. Although every effort is made to handle your luggage carefully, we are not responsible for lost, stolen, or damaged articles, including luggage or personal property. We reserve the right to cancel any tour prior to departure, and in such case, our total obligation will be only to refund all payment toward said tour. Bilbrey Tours Inc. will not be liable for matters beyond our control including but not limited to traffic congestion, airline delays, airline cancellations, weather conditions or acts of God. Bilbrey Tours, Inc reserves the right to refuse service to any person.

### Refund Policy

#### ***For cancellations after time of booking to date of final payment:***

Full refund less insurance premium and penalties assessed by airlines, cruise lines and other vendors.

#### ***For cancellations from date of final payment to 15 days prior to travel:***

50% refund less insurance premium and penalties assessed by airlines, cruise lines and other vendors.

#### ***For cancellations 14 days to day of travel:***

No refund.

### Travel Protection Insurance

An optional Travel Protection Insurance is available for purchase on each tour. A complete outline of coverage is available upon request. Insurance is effective from the date of purchase. To be valid all payments must be received with your deposit. In the event you are prevented from taking your tour because: You, a Traveling Companion, or an Immediate Family member suffers an Injury, Sickness, or Death your tour cost will be refunded by insurance company, pending claim approval outlined in policy. Insurance cost is non-refundable. **All cancellations must be reported to Bilbrey Tours, Inc. within 72 hours of the problem causing the need to cancel.**

- **IMPORTANT:** *You must be medically capable of travel on the day You purchase this plan. The reason for cancellation or interruption of Your Trip must first occur after Your effective date of Trip Cancellation benefits.*

***All claims must be completed by attending physician. The reason for cancellation or interruption of Your Trip must be determined by attending physician that You are unable to travel.***

### Make checks payable to:

**Bilbrey Tours, Inc.  
3262 South 27th Street  
Abilene, Texas 79605**

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3262 South 27th Street  
Abilene, Texas 79605**

**Emergency Hotline:  
(325) 668-7001 / (325) 692-8988**

**(325) 692-1308  
1-888-692-1308  
www.bilbreytours.com**